

Notice of Meeting



Scan here to access the public documents for this meeting

Governance Committee

Tuesday 30 September 2025 at 6.30 pm

in the Council Chamber, Council Offices,
Market Street, Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/governanceethicscommitteelive>

Date of despatch of Agenda: Monday 22 September 2025

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Thomas Radbourne on 01635 519 502
e-mail: Thomas.Radbourne1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at
www.westberks.gov.uk



WestBerkshire
C O U N C I L

To: Councillors Erik Pattenden (Chairman), Howard Woollaston (Vice-Chairman), Dominic Boeck, Jeremy Cottam, Laura Coyle, Carolyn Culver, Billy Drummond, Owen Jeffery, Stephanie Steevenson, Simon Carey and David Southgate

Substitutes: Councillors Anne Budd, Adrian Abbs, Dennis Benneyworth, Paul Dick, Janine Lewis and Alan Macro

Agenda

Part I

Page No.

- | | | |
|---|--|---------|
| 1 | Apologies
To receive apologies for inability to attend the meeting (if any). | 1 - 2 |
| 2 | Minutes
To approve as a correct record the Minutes of the meeting of this Committee held on 29 July 2025. | 3 - 8 |
| 3 | Declarations of Interest
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct . | 9 - 10 |
| 4 | Forward Plan
Purpose: To consider the Forward Plan for the next 12 months. | 11 - 16 |
| 5 | Internal Audit Update Report Quarter 1 2025-26
Purpose: To update the Committee on the status of the Internal Audit work as at the end of Quarter One 2025/26 | 17 - 36 |
| 6 | Strategic Risk Register Q4 2024/25
Purpose: To highlight the corporate risks that need to be considered by the Governance Committee and to outline the actions that were taken to mitigate those risks.

The Strategic Risk Register Q4 2024/25 will be to follow. | |



7 Exclusion of Press and Public

RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Section 10 of Part 10 of the Constitution refers.](#)

Part II

8 Strategic Risk Register Q4 2024/25
(Exempt under paragraphs 3 and 5)

Sarah Clarke.

Sarah Clarke
Executive Director - Resources

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Thomas Radbourne on telephone (+44)1635 519 502.